



# Bear Valley Springs Association Board of Directors

Regular Monthly Meeting  
Tuesday, August 18, 2020 at 6:00 PM  
OTCC Reception Area

Open to All  
Members

## MINUTES

### A. ANNOUNCEMENTS

1. Call to Order – Pledge of Allegiance @ 6:01 PM
2. Roll Call –

**Board Members Present:** President Monique Herbst, Vice-President Butch Reyburn, Treasurer Guy Munday, Director Peggy Bergman-Smith, Director Todd Lander

**Board Members Absent:** None

**Staff Present:** General Manager Wesley Shryock, Admin. Asst. Anita Bauer, Project Manager Debbie Shryock

3. Declaration of Intent to Tape the Meeting

*This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).*

### B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

Item #	Item
21-001	<b>Approval of the Agenda</b> <ul style="list-style-type: none"> <li>▪ August 18, 2020 Regular Meeting Agenda</li> </ul> <b>Motion by BR to approve the 8/18/2020 amended regular meeting agenda.</b> <b>2<sup>nd</sup> by PBS</b> <b>Strike 21-014 and 21-013 from the agenda</b> <b>Motion Approved VOTE 5-0</b>
21-002	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>▪ July 21, 2020 Regular Meeting Minutes</li> </ul> <b>Motion by GM to approve the 7/21/20 regular meeting minutes.</b> <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 5-0</b>
21-003	<b>Reading of the Executive Session Report</b> <ul style="list-style-type: none"> <li>▪ Regular Meeting 07/21/2020</li> <li>▪ Executive Legal Orientation Meeting 08/06/2020</li> </ul> <b>Read into the record by MH and received and filed as reported</b>
21-004	<b>Receive and File Various Committee Reports</b> <ul style="list-style-type: none"> <li>▪ Equestrian Advisory Committee – 06-01-2020</li> <li>▪ Golf Advisory Committee – 07-07-2020</li> <li>▪ Lake Quality Advisory Committee- 07-09-2020</li> <li>▪</li> </ul> <b>Motion by GM to receive and file the above-mentioned committee reports.</b> <b>2<sup>nd</sup> by MH</b> <b>Motion Approved VOTE 5-0</b>
21-004a	<b>Treasurer’s Report</b> Read into the record by Gina Silva, Staff Accountant and received and filed as reported. Kathy Kneer asked about a discrepancy found on the hand-outs. Wesley stated it was indeed an error and a new set of financials will be posted to the website.

**C. GENERAL MANAGER**

<u>Item #</u>	<u>Item</u>
21-005	<b>Controller’s Report</b> Read into the record by Wesley Shryock and received and filed as reported.
21-006	<b>Amenity Highlights and Challenges</b> <b>Wesley gave an update on the highlights and challenges at the amenities for the month of July. Tilly and Keaton gave an update on the 2020 Baseball Camp.</b>

**D. CONSENT CALENDAR – 3 items**

21-007	2020-2021 Board of Directors Board Meeting Schedule
21-008	2020-2021 Board of Directors Operational Calendar
21-009	BVSA Follow Up Items list
	<b>Motion by BR to approve the consent calendar.</b> <b>2<sup>nd</sup> by TL</b> <b>Motion Approved VOTE 5-0</b>

**E. BOARD BUSINESS ACTION ITEMS – 5 items**

<u>Item #</u>	<u>Item</u>
21-010	Discussion and Request for Approval: Fred Hicks Proposed Rule Change to Article 9, Vessel Size Change. Fred Hicks gave an overview of the vessel size change needed for Article 9. Fred is suggesting no limit on human powered and 16ft for electric or wind powered vehicles. Butch would like a limit for 18 ft – 20ft. limit. 16ft for electric. Boater safety classes required?
21-011	Discussion and Request for Approval: Reserve CER – TD 65 Mower- Golf Maintenance <b>Motion by GM to approve Alternative One Turf Star Western for \$5832.04 plus a 10% contingency of \$583.20 for a total of \$6,415.24 to be funded from the reserve funds.</b> <b>2<sup>nd</sup> by TL</b> <b>Motion Approved VOTE 5-0</b>
21-012	Discussion and Request for Approval: Reserve CER- Maintenance – Tennis Pavilion <b>Motion by MH to approve Alternative One, First Choice Paint for \$1,027.40 plus a 10% contingency of \$102.74 for a total of \$1130.14 to be funded from the reserve funds.</b> <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 5-0</b>
21-013	<del>Discussion and Request for Approval: Reserve CER – Signs – Gun Range</del> <del>Motion by</del> <del>2<sup>nd</sup> by</del> <del>Motion Approved VOTE</del> <b>Stricken from the agenda</b>
21-014	<del>Discussion: October 2020 Bear Tracks Board Article due on September 15, 2020</del> <del>Stricken from the agenda</del> <b>Stricken from the agenda</b>

**F. MEMBER COMMENTS**

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we’ve set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Board Secretary, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your

hand to be recognized. Due to time constraints, the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.  
Fred Hicks- 3440-345 Lake update including the removal of 150k catfish.

**G. SUMMARY OF TODAY’S FOLLOW UPS**

**H. ANNOUNCE UPCOMING MEETINGS AND NOTICES**  
**MEETINGS**

- Special Monthly Board Meeting, Monday, August 24, 2020 at 1:00 PM, BVSA Conference Room
- Regular Monthly Board Meeting, Tuesday, September 21, 2020 at 6:00 PM, OTCC Reception Area (Closed Executive Session prior to the Open Meeting)

**NOTICES**

- Closed Executive Session Board Meeting on August 18, 2020 to begin at 9:00 AM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:
  - Member Discipline – 1 item
  - ECC Matters – None
  - Litigation/Legal Matters – 1 item
  - Contracts – 1 item
  - Delinquent Assessments – 1 item
  - Personnel Matters – 2 items
  - Compliance Officer Report – None

*Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.*

**I. ADJOURN REGULAR MONTHLY MEETING @7:06 PM**