



# Bear Valley Springs Association Board of Directors

## SPECIAL BOARD MEETING

Monday, March 23, 2020 at 1:00 PM

OTCC Garden Room

## MINUTES

Open to All  
Members

### A. ANNOUNCEMENTS:

#### 1. Call to Order and Pledge of Allegiance @ 1:00 PM

#### 2. Roll Call-

**Board Members Present:** President Jim Panek, Vice-President Monique Herbst, Director Butch Reyburn, Director Peggy Bergman-Smith

**Staff Present:** General Manager Wesley Shryock, Administrative Asst. Anita Bauer (via Teleconference)

#### 3. Intent to Tape the Meeting

*This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).*

#### 4. Board Comments/Announcements:

### B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:

#### 1. Approval of Agenda:

March 23, 2020 Special Board Meeting Agenda

**Motion by BR** to approve the March 23, 2020 Special Board meeting agenda.

**2<sup>nd</sup> by PBS**

**Motion Approved VOTE 5-0**

#### 2. Notice of Special Executive Session Board Meeting after the Open Session:

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership. The Bear Valley Springs Board of Directors will be holding a Special Executive Session Board Meeting after the open session where they will conduct Association business that falls within any one of the following categories, as follows:

- Member Items/ECC Matters – None
- Litigation/Legal Matters – None
- Contracts – None
- Delinquent Assessments – 2 items
- Personnel Matters – None
- Whistleblower – None

#### 3. Approval of Minutes:

February 24, 2020 Special Board Meeting Minutes

**Motion by MH** to approve the February 24, 2020 Special Board Meeting minutes.

**2<sup>nd</sup> by PBS**

**Motion APPROVED VOTE 5-0**

### C. MEMBER COMMENTS:

### D. BOARD BUSINESS / ACTION ITEMS:

- |    |   |
|----|---|
| 1. | Discussion and Approval: Request for Approval to change the Annual Membership Meeting and Election to July 18, 2020 |
|----|---|

	<p><b>Motion by MH</b> to approve the change of the Annual Membership Meeting and Election date to July 18, 2020 <b>2<sup>nd</sup> by JP</b> <b>Motion Approved VOTE 5-0</b></p>
2.	<p>Discussion: Employee Compensation during Covid19 Pandemic Amenity Closures. WS updated the BOD regarding the Employee compensation procedures. The BVSA is trying to provide an opportunity for people to work. Some employees have recognized there is a possibility to claim unemployment and not work. Wes reported on the government's plan to provide unemployment packages and payroll packages. We are not paying people that are not working. Further discussion occurred regarding stimulus packages and the possibility of such for small to mid-size businesses. GM asked about certain employees needing negative accrual on the back end of this situation. GM asked about health insurance concerns. Wes answered that nobody's health insurance has dropped off as of yet.</p> <p>Wes updated the BOD regarding the budget and the assessment dollar needs anticipated. Further discussion occurred regarding extending the closures of the amenities. We do not know what the future holds.</p>

**E. FOLLOW UP ITEMS FROM TODAY'S MEETING:**

**F. ANNOUNCE UPCOMING MEETINGS:**

Public Meetings may not have more than 10 people in attendance as outlined by the State of California during the Covid 19 Crisis.

**BVSA/Finance Joint Meeting**, Wednesday, March 25, 2020 at 10:00 AM, OTCC

~~**BVSA/Finance Joint Meeting**, Thursday, March 26, 2020 at 10:00 AM, OTCC-CANCELLED~~

~~**BVSA/Finance Joint Meeting**, Wednesday April 1<sup>st</sup>, 2020 at 10:00 AM, OTCC (This is a tentative meeting if needed, please call the office to verify)-CANCELLED~~

**Special Board of Directors Meeting**, Friday, April 17<sup>th</sup>, 2020 at 9:00 AM at OTCC

**Regular Meeting**, Tuesday, April 21, 2020 at 6:00 PM, OTCC

~~**Special Board Meeting**, Monday, April 27, 2020 at 1:00 PM, BVSA Conference Room-CANCELLED~~

**G. ADJOURN SPECIAL MEETING: 1:37 PM**