



**Bear Valley Springs Association Board of Directors**  
**Regular Monthly Meeting**  
 Tuesday, January 21, 2020 at 6:00 PM  
 Oak Tree Country Club  
**MINUTES**

**Open to All  
Members**

**A. ANNOUNCEMENTS –**

**1. Call to Order – Pledge of Allegiance**

**Monique called the meeting to order at 6:00 PM**

**2. Roll Call –**

**Board Members Present:** Vice-President Monique Herbst, Treasurer Guy Munday, Director Butch Reyburn, Director Peggy Bergman-Smith

**Board Members Absent:** President Jim Panek

**Staff Members Present:** General Manager Wesley Shryock, Administrative Asst. Anita Bauer, Staff Accountant, Gina Silva, Project Manager Debbie Shryock

**3. Declaration of Intent to Tape the Meeting**

*This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).*

**4. Board Comments & Announcements**

**B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE**

<u>Item #</u>	<u>Item</u>
<b>20-140</b>	<b>Approval of the Agenda</b> <ul style="list-style-type: none"> <li>▪ January 21, 2020 Regular Meeting Agenda</li> </ul> <b>Motion by GM to approve the 1/21 regular meeting agenda</b> <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 4-0</b>
<b>20-141</b>	<b>Approval of Minutes</b> <ul style="list-style-type: none"> <li>▪ December 17, 2019 Regular Meeting Minutes</li> </ul> <b>Motion by GM to approve the 12/17/19 regular meeting minutes</b> <b>2<sup>nd</sup> by BR</b> <b>Motion Approved VOTE 4-0</b>
<b>20-142</b>	<b>Reading of the Executive Session Reports</b> <ul style="list-style-type: none"> <li>▪ Regular Meeting 12-17-19</li> </ul> <b>Motion by GM to approve the executive session report as received and filed.</b> <b>2<sup>nd</sup> by PBS</b> <b>Motion Approved VOTE 4-0</b>
<b>20-143</b>	<b>Receive and File Various Committee Reports</b> <ul style="list-style-type: none"> <li>▪ Recreation Advisory Committee – 12-4-19</li> <li>▪ Rules Advisory Committee – 10-01-19</li> <li>▪ Finance Advisory Committee – 12-18-19</li> <li>▪ Lake Quality Advisory Committee- 12-5-19 (LQAC – 1 Recommendation Attached)</li> <li>▪ Food Service Advisory Committee- 11-21-19</li> </ul> <b>Motion by BR to receive and file the above-mentioned reports as received.</b> <b>2<sup>nd</sup> by GM</b>

	<b>Motion Approved VOTE 4-0</b>
<b>20-144</b>	<b>Treasurer’s Report</b> - read in to the record by Gina Silva

**C. GENERAL MANAGER**

<u>Item #</u>	<u>Item</u>
<b>20-145</b>	<b>Controller’s Report</b> – Wesley Shryock read the controller’s report and explained budgeted numbers reported for the month of December.
<b>20-146</b>	<b>Amenity Highlights and Challenges</b> Wesley Shryock gave an update on the highlights of the amenities for the month of December.

**D. CONSENT CALENDAR – 4 items**

<b>20-147</b>	2019-2020 Board of Directors Board Meeting Schedule
<b>20-148</b>	2019-2020 Board of Directors Operational Calendar
<b>20-149</b>	BVSA Follow Up Items list
<b>20-150</b>	Discussion and Approval: Approval for Posting of Proposed Rule Change to BVSA Rules – Article 5- Campground - Section 500, sub-section(b)(2)
	<b>Motion by BR to approve the consent calendar</b> <b>2<sup>nd</sup> by GM</b> <b>Motion Approved VOTE 4-0</b>

**E. BOARD BUSINESS ACTION ITEMS – 6 items**

<u>Item #</u>	<u>Item</u>
<b>20-151</b>	Discussion and Approval: Individual Request for Appointment to Recreation Advisory Committee: Tom Papac Motion by GM to approve the appointment of Tom Papac to the RAC 2 <sup>nd</sup> by BR Motion Approved VOTE 4-0
<b>20-152</b>	Discussion and Approval: Individual Request for Appointment to Rules Advisory Committee: Bill Marquardt Motion by GM to approve the appointment of Bill Marquardt to the Rules Advisory Committee 2 <sup>nd</sup> by PBS Motion Approved VOTE 4-0
<b>20-153</b>	Discussion and Approval: Annual Request for Appointment to the 2020 Election Nominating Committee: Sandy Williams, Greg Harvey, Bob Tootell Motion by BR to approve Sandy Williams, Greg Harvey and Bob Tootell 2 <sup>nd</sup> by GM Motion Approved VOTE 4-0
<b>20-154</b>	Discussion and Approval: 2020 Annual Election Schedule of Events Motion by GM to approve the annual election schedule of events. 2 <sup>nd</sup> by PBS Motion Approved VOTE 4-0
<b>20-155</b>	Discussion and Approval: Reserve CER (Capital Expenditure Request)- HVAC Whiting Center Motion by BR to approve Alternative One Premier Mechanical for \$4150.00 plus a 10% contingency of \$415.00 that will be funded from the reserve funds.

	2 <sup>nd</sup> by GM Motion Approved VOTE 4-0
<b>20-156</b>	Discussion: March 2020 Bear Tracks Board Article due on February 19, 2020 Guy Munday t write the March article.

**F. MEMBER COMMENTS**

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Administrative Assistant, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.

**G. SUMMARY OF TODAY'S FOLLOW UPS**

**H. ANNOUNCE UPCOMING MEETINGS AND NOTICES**  
**MEETINGS**

- Special Monthly Board Meeting, Monday, January 27, 2020 at 1:00 PM, BVSA Conference Room (Closed Executive Session to begin immediately following the Open Meeting)
- BVCSD/BVSA Liaison Meeting, Thursday, February 13, 2020 at 10:00 AM, BVCSD
- Regular Monthly Board Meeting, Tuesday, February 18, 2020 at 6:00 PM, Oak Tree Country Club (Closed Executive Session to begin at 1:00 PM prior to the Open Meeting)

**NOTICES**

- Closed Executive Session Board Meeting on January 21, 2020 to begin at 9:00 AM (prior to the open session where the Board of Directors will conduct Association business that falls within any one of the following categories:
  - Member Discipline – 2 items
  - Litigation/Legal Matters – 2 items
  - Contracts – 3 items
  - Delinquent Assessments – None
  - Personnel Matters – 1 item
  - Compliance Officer Report – None

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

**I. ADJOURN REGULAR MONTHLY MEETING @ 6:25 PM2**

**Approved by Board of Directors Date: 2-18-20**

Signed: Anita Bauer Date: March 2, 2020

Anita Bauer, Secretary to the Board of Directors