



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, December 17, 2019 at 6:00 PM
 Oak Branch Saloon
MINUTES

**Open to All
Members**

A. ANNOUNCEMENTS –

- 1. Call to Order – Pledge of Allegiance @ 6:02 PM**
- 2. Roll Call –**

Board Members Present: President Jim Panek, Vice-President Monique Herbst, Treasurer Guy Munday, Director Butch Reyburn, Director Peggy Bergman-Smith
 Staff Present: General Manager Wesley Shryock, Admin. Assistant Anita Bauer, Project Manager Debbie Shryock

- 3. Declaration of Intent to Tape the Meeting**

This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).

- 4. Board Comments & Announcements**

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

<u>Item #</u>	<u>Item</u>
20-122	Approval of the Agenda <ul style="list-style-type: none"> ▪ December 17, 2019 Regular Meeting Agenda Motion by MH to approve the 12/17/19 regular meeting agenda. 2nd by BR Motion Approved VOTE 5-0
20-123	Approval of Minutes <ul style="list-style-type: none"> ▪ November 19, 2019 Regular Meeting Minutes Motion by BR to approve the 11/19/19 regular meeting minutes 2nd by PBS Motion Approved VOTE 5-0
20-124	Reading of the Executive Session Reports <ul style="list-style-type: none"> ▪ Regular Meeting 11-19-19 Received and Filed as reported by JP
20-125	Receive and File Various Committee Reports <ul style="list-style-type: none"> ▪ Equestrian Advisory Committee – 11-04-19 ▪ Golf Advisory Committee – 11-05-19 ▪ Finance Advisory Committee- 10-16-19 ▪ Lake Quality Advisory Committee- 11-07-19 ▪ Recreation Advisory Committee – 11-06-19 ▪ Food Service Advisory Committee – 09-19-19 Motion by MH to receive and file the above-mentioned committee reports as presented. 2nd by GM Motion Approved VOTE 5-0
20-126	Treasurer’s Report- Guy Munday

C. GENERAL MANAGER

<u>Item #</u>	<u>Item</u>
20-127	Controller’s Report Read into the record by Wesley Shryock.
20-128	Amenity Highlights and Challenges Wesley Shryock reported on November highlights including Thanksgiving and the great brunch that was served to many members that day. Four Island bathrooms have been updated and will include an outdoor shower. Four Island will be completely revamped just in time for summer due to the efforts of the Lake Quality team and the newly remodeled bathrooms. Other highlights and challenges were addressed in the General Managers report.

D. CONSENT CALENDAR – 4 items

20-129	2019-20 Board of Directors Meeting Schedule
20-130	2019-20 Board of Directors Operational Calendar
20-131	BVSA Follow-Up Items List
20-132	2020-2021 Budget Direction Memo and Schedule
	Motion by MH to approve the consent calendar. 2nd by GM Motion Approved VOTE 5-0

E. BOARD BUSINESS ACTION ITEMS – 7 items

20-133	Discussion and Request for Approval: 2020 Board Advisory Annual Committee Requests for Members Appointment Motion by JP to accept the committee nominees as received and appoint those members to the 2020 Board Advisory committees. 2nd by BR Motion Approved VOTE 5-0
20-134	Discussion and Approval: Reserve CER for Rifle Range – Entry Gates Motion by JP to approve Alternative One Billet Barn and Corral for \$1968.00 plus a 10% contingency of \$196.80 for a total of \$2,164.80 to be funded from the reserve funds. 2nd by MH Motion Approved VOTE 5-0
20-135	Discussion and Approval: Reserve CER for Barracuda Back Up Solution This is a revision to include the cloud and the Motion by Alternative One Code 3 for \$20,083.25 plus a 10% contingency of \$2008.32 for a total of \$22,091.57 to be funded from the reserve funds. 2nd by Motion Approved VOTE Tabled until January 2020. No Board Action. Motion by BR to table this item 2nd by JP Motion Approved VOTE 5-0
20-136	Discussion and Approval: Reserve CER for Patio Heaters Mulligan Room Motion by GM to approve Alternative One BBQ Guys or another vendor which would be less in cost and BVSA maintenance. The funds required for this project will be \$8902.82 for BBQ Guys and \$2000.00 to BVSA Maintenance plus a 10% contingency of \$1090.28 for a total of \$11,993.10 to be funded from the Board Contingency Funds. Rescinded by GM

	<p>Motion by GM to approve Sunstar gas heaters for \$5,550. Plus a 10% contingency of \$550.00 2nd by JP Motion Approved VOTE 4-1</p>
20-137	<p>Discussion and Approval: Reserve CER for Generators Admin and OTCC Motion by JP to approve Alternative One Diesel Service & Supply for \$67,422.50, HI Octane Trailer \$14,416.50 and BVSA Maintenance \$10,000 plus a 10% contingency of \$9,183.90 for a total of \$101,022.90 to be funded from the reserve funds. 2nd by BR Motion Approved VOTE 5-0</p>
20-138	<p>Discussion: February 2020 Bear Tracks Board Article Due on January 22, 2019 Jim Panek</p>
20-139	<p>Discussion: 2019 Volunteer Appreciation Dinner, January 23, 2020</p>

F. MEMBER COMMENTS

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Administrative Assistant, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.

Bob Tebbe – 3430-531- Greenhorns have 2 members that participate on the EAC. Their representative would like to have a proxy represent them and vote in their absence. BOD agreed that is appropriate.

G. SUMMARY OF TODAY'S FOLLOW UPS

H. ANNOUNCE UPCOMING MEETINGS AND NOTICES

MEETINGS

- Regular Monthly Board Meeting, Tuesday, January 21, 2020 at 6:00 PM, Oak Tree Country Club (Closed executive session to begin at 9:00 AM prior to the Open Meeting)
- Special Monthly Board Meeting, Monday, January 27, 2020 at 1:00 PM, BVSA Conference Room (Closed executive session to begin immediately following the Open Meeting)
- BVCSD/BVSA Liaison Meeting, Thursday, February 13, 2020 at 10:00 AM, BVCSD

NOTICES

- Special Executive Session Board Meeting on December 17, 2019 to begin at 9:00 AM Prior to the Open Session where the Board of Directors will conduct Association business that falls within any one of the following categories:
 - Member Discipline/ECC Matters – 3 items
 - Litigation/Legal Matters – 1 item
 - Contracts – 2 items
 - Delinquent Assessments/ECC Discipline – 4 items
 - Personnel Matters – None
 - Compliance Officer Report – None

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

I. ADJOURN REGULAR MONTHLY MEETING @7:03 PM