



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, February 19, 2019 at 6:00 PM
 Oak Tree Country Club
MINUTES

Open to All Members

A. ANNOUNCEMENTS –

1. **Call to Order – Pledge of Allegiance @6:03PM**
2. Roll Call –
Board Members Present: President Larry Thompson, Vice-President Jim Panek,
 Director Monique Herbst
Board Members Absent: Treasurer Guy Munday
Staff Present: General Manager Cheramy Krueger, Controller Wesley Shryock,
 Administrative Assistant, Anita Bauer, Project Manager Debbie Shryock
3. **Declaration of Intent to Tape the Meeting**

This meeting will be digitally recorded to assist in capturing the minutes. Members attending the meeting are prohibited from using any sort of recording device during the meeting. This includes audio recorders, video recorders or any type of camera (including cell phone cameras).
4. **Board Comments & Announcements:**

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

Item #	Item
19-159	Approval of the Agenda <ul style="list-style-type: none"> ▪ February 19, 2019 Regular Meeting Agenda Motion by MH to approve the February 19, 2019 Regular meeting agenda. 2 nd by JP Motion Approved Vote 3-0
19-160	Approval of Minutes <ul style="list-style-type: none"> ▪ January 15, 2019 Regular Meeting Minutes Motion by JP to approve the January 15, 2019 Regular meeting minutes. 2 nd by MH Motion Approved Vote 3-0
19-161	Reading of the Executive Session Reports <ul style="list-style-type: none"> ▪ Regular Meeting – 01-15-19 ▪ Special Meeting -01-21-19 ▪ Emergency Meeting 01-24-19 ▪ Emergency Meeting 01-29-19 ▪ Emergency Meeting 02-13-19 Read into the record by LT and received and filed.
19-162	Receive and File Various Committee Reports <ul style="list-style-type: none"> ▪ Golf Advisory Committee – 01-08-19 ▪ Recreation Advisory Committee – 01-09-19 ▪ Finance Advisory Committee – 12-12-18 ▪ Equestrian Advisory Committee – 12-03-18 Motion by JP to approve the Minutes for the above-mentioned committee meeting

	reports. 2 nd by MH Motion approved 3-0
19-163	Treasurer’s Report Read into the record by WS and received as reported.

C. STAFF REPORTS

Item #	Item
19-164	Controller’s Report Read into the record by WS and received as reported
19-165	General Manager Report -Amenity Highlights and Challenges

D. CONSENT CALENDAR – 5 items

19-166	2019 Board of Directors Meeting Schedule
19-167	2018-2019 Board of Directors Operational Calendar
19-168	BVSA Follow Up Items list
19-169	Approval to post adopted changes to BVSA Rules Article 17, Enforcement, Section 1703, Written Complaint, Subsection (a).
19-170	Approval to post adopted changes to BVSA Rules Article 3, General Rules, Section 307, Guest Passes, Subsection (d)(4).
	Motion by LT to approve the consent calendar as posted. 2 nd by JP Motion Approved 3-0

E. BOARD BUSINESS ACTION ITEMS – 7 items

Item #	Item
19-171	Discussion and Approval: Appointment of Board of Directors Officers: 1. President – Larry Thompson 2. Vice-President- LT nominated JP to fill the seat of Vice-President on the Board of Directors. Motion carries 3-0 3. Butch Reyburn – Board Director Elected by secret ballot and voted in. Butch Reyburn was asked to join the BOD as a Director for the remainder of the meeting.
19-172	Discussion and Approval: Request for Individual Appointment of Jena D’Cruz to the EAC. Motion by JP to appoint Jena D’Cruz to the EAC as requested. 2 nd by MH Motion Approved Vote 4-0
19-173	Discussion and Approval: Reserve CER for Main Arena Irrigation – Equestrian Center Motion by JP to approve Alternative One BVSA Maintenance Labor for \$1600.00 and Material/Trench Rentals \$6,002.00 plus a 10% contingency of \$760.20 for a total of \$8,362.20 to be funded from the reserve funds. 2 nd by MH Motion Approved Vote 4-0
19-174	Discussion and Approval: Reserve CER for Cover for Reel, Pool. Motion by MH to approve Alternative One Lincoln Aquatics for \$362.63 plus a 10%

	<p>contingency of \$36.26 for a total of \$398.89 to be funded from the reserve account. 2nd by JP Motion Approved Vote 4-0</p>
19-175	<p>Discussion and Approval: Reserve CER for Computers – Admin./Golf Maintenance Motion by to approve Alternative One Code 3 for \$2,161.00 plus a 10% contingency of \$216.10 for a total of \$2,377.11 2nd by BR Motion Approved Vote 4-0</p>
19-176	<p>Discussion and Approval: Reserve CER for Equestrian Center Apt. Blinds Motion by to approve Alternative One Drapes-Blinds & Design for \$2,066.81 plus a 10% contingency of 206.68 for a total of \$2,273.49 2nd by MH Motion Approved Vote 4-0</p>
19-177	<p>Discussion: April 2019 Bear Tracks Board Article due on March 20, 2019- Monique Herbst</p>

F. MEMBER COMMENTS

In order to give you an opportunity to address the Board, and in compliance with Civil Code Section 4925 and 5000(b), we've set aside a period of time for members to provide their comments to the Board. We ask that you document your issue(s) by completing the BVSA Public Comments Form to assist us in documenting your issue. If you have not already filled out a Public Comments Form, please do so now and hand it to the Board Secretary, Anita Bauer. The forms are located at the entrance where you came in. When you are recognized, please come up to the lectern and use the microphone. Begin by stating your name and tract/lot number for the record and please limit your comments to five (5) minutes. If someone else has already stated the issue, but you have something else to add to it, please raise your hand to be recognized. Due to time constraints, the Chair may limit participation to once per member. Thank you for your cooperation and adherence to this Open Forum Policy.

G. SUMMARY OF TODAY'S FOLLOW UPS

H. ANNOUNCE UPCOMING MEETINGS AND NOTICES

MEETINGS

- Special Monthly Board Meeting, Monday, February 25th, 2019 at 1:00 PM, BVSA Conference Room (Closed Executive Session to begin immediately following the Open Meeting)
- BVCSD/BVSA Liaison Meeting – Thursday, April 11th, 2019 at 9:00 AM, CSD Office.
- Regular Monthly Board Meeting, Tuesday, March 19th, 2019 at 6:00 PM, OTCC (Closed Executive Session to begin at 2:00 PM prior to the Open Meeting)
- Special Combined BOD/Finance Meeting – Tuesday, March 26, 2019 at 11:00 AM, Oak Tree Country Club
- Special Combined BOD/Finance Meeting – Wednesday, March 27, 2019 at 11:00 AM, Oak Tree Country Club

NOTICES

- Closed Executive Session Board Meeting on February 19th, 2019 to begin at 2:00 PM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:

Member Discipline/ECC Matters – 2 items

Litigation/Legal Matters – None

Contracts – None

Delinquent Assessments – None

Personnel Matters – 1 item

Compliance Officer Report – None

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

I. ADJOURN REGULAR MONTHLY MEETING @6:40pm