



**Bear Valley Springs Association
Environmental Control Committee
29541 Rolling Oak Drive
Tehachapi, CA 93561
Phone: 661-821-5537
Fax: 661-821-5406**

The Violation Process Section 600 ECC Rules

Many members at one time or another have received a “Request for Cooperation” from the Environmental Control Committee (ECC) to correct a violation of the ECC rules, C & R’s or the BVSA Rules. The main goal in this process is to gain compliance with the BVSA governing documents. The process can be confusing so we will try to explain it here.

The alleged violation is discovered either by the systematic inspection by the ECC Field Representative, ECC member or by a BVSA member complaint. If it is a complaint from a member, it must be in writing and will be verified by the ECC Field Representative. All alleged violations are presented to the ECC each Wednesday for their review and findings. The ECC makes the determination whether or not it is a valid violation. If the ECC determines that it is a valid violation, they will send a letter (Request for Cooperation) to the violating member advising them that they are in violation of the governing documents. Upon receipt of the first written notice of the violation the member has 1 to 30 days to correct it. If the member corrects the violation they should return the form (included with the violation notice) to the ECC to let them know that they have complied.

If a violation continues beyond the allotted time frame given to correct it, a second “Request for Cooperation” will be sent by the ECC to the violating member. The member then has a 15 day time frame to comply before the matter is escalated to the BVSA Board of Directors. Should that occur, a letter will be sent to the member advising them of a date and time that they can meet with the Board at an Executive Session Board hearing to explain their situation. The Board will consider all of the information provided by the ECC and listen to what the member has to say. Then the Board will make a decision based on the information before them. If the member chooses not to attend the Board hearing, a decision will be made in their absence. The Board may impose disciplinary action against the member, in accordance with the BVSA governing documents. The discipline may include a monetary fine and/or suspension of the member’s amenity privileges.

All along the process the member has the right to appeal the findings by making an appointment to meet with and talk directly to the ECC or the Board of Directors.

If you have any questions about the ECC violation process you can call or stop by the Association Office, Monday thru Friday, 8:30am to 5:00pm and talk to one of our friendly ECC staff members. They will help you with the best course of action. The ECC is aware that bad weather and unforeseen circumstances may delay the process to correct a violation within the time limits imposed. Our ECC staff can also help you file for an extension for more time.