



Bear Valley Springs Association Board of Directors
Regular Monthly Meeting
 Tuesday, November 21, 2017 at 6:00 PM
 OTCC Reception Area

**Open to All
Members**

MINUTES

A. ANNOUNCEMENTS

- 1. Call to Order – Pledge of Allegiance** conducted by President Larry Thompson @ 6:00 PM
- 2. Roll Call -**
Board Present: President Larry Thompson, Vice President Julia Stavlo, Treasurer Guy Munday, Secretary Todd Lander, and Director Rebecca Penrose
Staff Present: General Manager Cheramly Krueger, Controller Wesley Shryock, Administrative Assistant Kathleen Chattin and Administrative Assistant Anita Bauer
- 3. Declaration of Intent to Tape the Meeting** read into the record by President Thompson.

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE

<u>Item #</u>	<u>Item</u>
18-127	Approval of the Agenda November 21, 2017 Regular Meeting Agenda MOTION by JS 2 nd by TL Motion approved without objection 5-0.
18-128	Approval of Minutes October 17, 2017 Regular Meeting Minutes MOTION by TL as amended to include Rebecca Penrose as present. 2 nd by GM Motion approved without objection 5-0.
18-129	Reading of the Executive Session Report read into the record by President Thompson. <ul style="list-style-type: none"> ▪ Regular Meeting 10/17/17 ▪ Special Meeting 10/23/17
18-130	Receive and File Various Committee Reports <ul style="list-style-type: none"> ▪ Food Service Advisory – 09-07-17 ▪ Equestrian Advisory Committee – 10-02-17 ▪ Finance Advisory Committee – 08-16-17, 10-18-17 ▪ Golf Advisory Committee – 10-03-17 ▪ Recreation Advisory Committee – 10-04-17 ▪ Rules Advisory Committee – 09-05-17 MOTION by TL to receive and file the various committee reports as presented. 2 nd by LT Motion approved without objection 5-0.
18-131	Treasurer’s Report read into the record by Treasurer Guy Munday.

C. GENERAL MANAGER

<u>Item #</u>	<u>Item</u>

18-132	Controller’s Report read into the record by Controller Wesley Shryock
18-133	Amenity Highlights and Challenges read into the record by General Manager Cheramy Krueger

D. **MEMBER COMMENTS** - None

E. **CONSENT CALENDAR** – 6 items

18-134	2017-2018 Board of Directors Board Meeting Schedule
18-135	2017-2018 Board of Directors Operational Calendar
18-136	BVSA Follow Up Items List
18-137	Approval to Post Proposed Rule Changes to BVSA Rules Article 13, Rifle and Trap Range
18-138	Approval to Post Proposed Rule Changes to BVSA Rules Article 15, Golf Course and Driving Range, Section 1500, Golf Course
18-139	Acknowledgements to Staff from President Quinn, BVS Dressage Club
	MOTION by TL to approve the Consent Calendar and notify the Rules Committee to update the Article 15, Golf Course and Driving Range rules change with better language. 2 nd by GM. Motion approved without objection 5-0.

F. **BOARD BUSINESS ACTION ITEMS** – 14 items

Item #	<u>Item</u>
18-140	Discussion and Approval: Election of Board Secretary MOTION by JS to approve Anita Bauer as the BVSA Board Secretary. 2 nd by TL Motion approved without objection 5-0.
18-141	Discussion and Approval: Bear Valley Springs 2018 Recreational Brochure MOTION by JS to approve the anonymous donation of design, layout and editing for the 2018 Recreational Brochure and the direct payment for the publishing and mailing by the BVSA for a cost savings of approximately \$1,500. 2 nd by GM Motion approved without objection 5-0.
18-142	Discussion and Approval: EAC Request to Transfer an Equestrian/Hiking Trail Between Properties in Parcel Map 1078 (Tract 1802 Lot 001) MOTION by TL to proceed with the transfer of the Equestrian/Hiking Trail in Parcel Map 1078 as presented. 2 nd by LT Discussion: JS asked if there is any impediment on other properties and CK stated that there is not. Motion approved without objection 5-0.
18-143	Discussion and Approval: MCDB Changes DS presented the MCDB Changes. MOTION by TL to approve the MCDB Changes as presented. 2 nd by JS Motion approved without objection 5-0.
18-144	Discussion and Approval: Reserve CER for Golf Range Maintenance Cart DS and Brandon Haynes presented the CER.

	<p>MOTION by TL to approve Alternative Three Yamaha for \$8,062.50 plus a 10% contingency of \$806.25 for a total NTE price of \$8,868.75 to be funded from the Reserves. 2nd by RP Motion approved without objection 5-0.</p>
18-145	<p>Discussion and Approval: Reserve CER for Community Tree Allowance DS presented the CER. MOTION by LT to approve Alternative One, Chriso’s Tree Trimming, for \$1,800 to be funded from the reserve funds. 2nd by GM Motion approved without objection 5-0.</p>
18-146	<p>Discussion and Approval: Reserve CER for Horse Jumps & Related Items DS presented the CER. MOTION by TL to approve Alternative One, JB Horse Standards, for \$2,950 plus a 10% contingency of \$295 for a total NTE price of \$3,245 to be funded from the Reserve Funds. 2nd by RP Motion approved without objection 5-0.</p>
18-147	<p>Discussion and Approval: Reserve CER for Milano Arena REVISION Revise Original Motion from the September 25, 2017 Board Special Meeting, Agenda Item D.2., to increase the Not to Exceed Amount from \$16,258 to \$17,905 which is an increase of \$1,647. MOTION by LT to rescind the motion in Agenda Item D.2. from the September 25, 2017 Board Special Meeting. 2nd TL Motion approved without objection 5-0. MOTION by JS to revise the original motion from the September 25, 2017 Board Special Meeting, Agenda Item D.2., to increase the Not to Exceed Amount from \$16,258 to \$17,905 which is an increase of \$1,647. 2nd by TL Motion approved without objection 5-0.</p>
18-148	<p>Discussion and Approval: Reserve CER for Window Coverings – OTCC DS presented the CER. MOTION by JS to approve Alternative One, Drapes-blinds & Design for a cost of \$8,459.96 plus a 10% contingency of \$845.99 for a total NTE price of \$9,305.95 to be funded from the Reserve Funds. 2nd by GM Motion approved without objection 5-0.</p>
18-149	<p>Discussion and Approval: Board Contingency CER for Cattail Removal in Lakes REVISION Revise Original Motion from the September 19, 2017 Board Regular Meeting, Agenda Item 18-095, to increase the Not to Exceed Amount from \$34,215.50 to \$41,239, which is an increase of \$7,023.50. MOTION by LT to rescind the motion in Agenda Item 18-095 from the September 19, 2017 Board Regular Meeting, 2nd by GM Motion approved without objection 5-0. MOTION by JS to approve the total Not to Exceed price increase from \$34,215.50 to</p>

	<p>\$41,239, which is an increase of \$7,023.50. 2nd by GM Motion approved without objection 5-0.</p>
18-150	<p>Discussion: BVSA Employee Holiday Party, Tuesday, December 12, 2017 CK requested Board Director volunteers for the party.</p>
18-151	<p>Discussion: Town Hall Meeting on Tuesday, January 9, 2018 at 6:30 PM in the OTCC Reception Area JS and LT will be representing the BVSA at the Town Hall Meeting and the BVCS D would like a topic</p>
18-152	<p>Discussion: January 2018 Bear Tracks Board Article due on December 20, 2017 LT will be doing the board article in the January 2018 Bear Tracks.</p>
18-153	<p>Discussion: 2017 Volunteer Appreciation Dinner, January 25, 2018 The</p>
18-154	<p>Discussion and Approval: Recreation Advisory Committee Request to Rename Adams Field to Grizzly Adams Field MOTION by JS to rename Adams Field to Grizzly Adams Field as requested by the RAC. 2nd by LT Discussion: TL stated that he thought it was a deviation from parliamentary procedure to approve the request in the RAC Minutes to rename Adams Field. CK stated that it was an agenda item in the October 23, 2017 Board Meeting and this item can be added to the agenda items list. Motion approved without objection 5-0.</p>

G. SUMMARY OF TODAY’S FOLLOW UPS

1. AB to amend the rule change to Article 15 with the changes from TL at the Rules Committee Meeting.

H. ANNOUNCE UPCOMING MEETINGS AND NOTICES

MEETINGS

- No Special Monthly Board Meetings in November and December
- Regular Monthly Board Meeting, Tuesday, December 19, 2017 at 6:00 PM, OTCC Reception Area (Closed Executive Session prior to the Open Meeting)
- BVCS D/BVSA Liaison Meeting, Thursday, November 30, 2017 at 11:00 AM, BVCS D
- Special Monthly Board Meeting Monday, January 22, 2018 at 1:00 PM, BVSA Conference Room

NOTICES

- Closed Executive Session Board Meeting on November 21, 2017 to begin at 2:00 PM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:
 - Member Discipline – None
 - ECC Matters – 1 item
 - Litigation/Legal Matters – 1 item
 - Contracts – None
 - Delinquent Assessments – 1 item
 - Personnel Matters – 5 items
 - Compliance Officer Report – None

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.

I. ADJOURN REGULAR MONTHLY MEETING

BOARD APPROVAL:

December 19, 2017

Date

Anita Bauer

Anita Bauer – Secretary
Bear Valley Springs Association