



Bear Valley Springs Association Board of Directors  
Regular Monthly Meeting  
Tuesday, September 19, 2017 at 6:00 PM  
OTCC Reception Area

Open to All  
Members

**MINUTES**

**A. ANNOUNCEMENTS**

1. **Call to Order – Pledge of Allegiance** conducted by President Larry Thompson @ 6:03 PM
2. **Roll Call –**  
**Board Present:** President Larry Thompson, Vice President Julia Stavlo, Treasurer Guy Munday, Director Todd Lander and Director Rebecca Penrose (joined the meeting at 6:08 PM)  
**Staff Present:** General Manager Cheramy Krueger, Board Secretary Kathi Chattin, Project Manager Debbie Shryock and Controller Wesley Shryock
3. **Declaration of Intent to Tape the Meeting** read into the record by President Thompson.

**B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE**

<u>Item #</u>	<u>Item</u>
18-084	<b>Approval of the Agenda</b> September 19, 2017 Regular Meeting Agenda <b>MOTION</b> by JS to approve the Regular Meeting Agenda for September 19, 2017 as presented. 2 <sup>nd</sup> by TL <b>Motion approved without objection 4-0. (RP not present for the vote.)</b>
18-085	<b>Approval of Minutes</b> August 15, 2017 Regular Meeting Minutes <b>MOTION</b> by TL to approve the Regular Meeting Minutes for August 15, 2017 as presented. 2 <sup>nd</sup> by GM <b>Motion approved without objection 4-0. (RP not present for the vote.)</b>
18-086	<b>Reading of the Executive Session Report</b> The Executive Session Report was read into the record by President Larry Thompson. <ul style="list-style-type: none"><li>▪ Regular Meeting 08/15/17</li><li>▪ Special Meeting 08/21/17</li></ul>
18-087	<b>Receive and File Various Committee Reports</b> <ul style="list-style-type: none"><li>▪ Finance Advisory Committee – 07-26-17</li><li>▪ Golf Advisory Committee – 08-01-17</li><li>▪ Rules Advisory Committee – 08-01-17</li><li>▪ Food Service Advisory Committee – 08-03-17</li><li>▪ Recreation Advisory Committee – 08-09-17</li></ul> <b>MOTION</b> by TL to receive and file the various committee reports as presented. 2 <sup>nd</sup> by GM <b>Discussion:</b> RAC has changed the name of the ball field to “Adams Ball Field” and TL requested that the RAC change the name to “Grizzly Adams Ball Field” to be approved by the BOD on October 17, 2017. <b>Motion approved without objection 4-0. (RP not present for the vote.)</b>
18-088	<b>Treasurer’s Report</b> – Read into the record and filed as presented by Treasurer Guy

	Munday
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**C. GENERAL MANAGER**

<u>Item #</u>	<u>Item</u>
<b>18-089</b>	<b>Controller’s Report</b> – Read into the record and filed as presented by Controller Wesley Shryock
<b>18-090</b>	<b>Amenity Highlights and Challenges</b> – Read into the record and filed as presented by General Manager Cheramy Krueger

**D. MEMBER COMMENTS** - None

**E. CONSENT CALENDAR** – 4 items

<b>18-091</b>	2017-2018 Board of Directors Board Meeting Schedule
<b>18-092</b>	2017-2018 Board of Directors Operational Calendar
<b>18-093</b>	BVSA Follow Up Items list
<b>18-094</b>	Approval to Post Proposed ECC Rule Changes to Section 111, Camping and Hunting, Subsection A, Camping on Temporary Basis
	<b>MOTION</b> by RP to approve and file the Consent Calendar items as presented. 2 <sup>nd</sup> by TL <b>Motion approved without objection 5-0.</b>

**F. BOARD BUSINESS ACTION ITEMS** – 14 items

<u>Item #</u>	<u>Item</u>
<b>18-095</b>	<b>Discussion and Approval: Funding for Cattail &amp; Reed Removal</b> CK presented the current status of the cattail and reed removal. <b>MOTION</b> by TL to approve the estimated costs of \$34,215.50 to be funded from the Board Contingency Fund, to further stipulate that Staff pursue transfer of the cost to BVSA Reserve Funds or BVCSD DFAC Funds. 2 <sup>nd</sup> by LT <b>Motion approved without objection 5-0.</b>
<b>18-096</b>	<b>Discussion: Kawaiisu Preserve Completion – Julia Stavlo</b> JS presented that the status of the Kawaiisu Preserve and the request for more parking areas at the Preserve. The BOD to relook at the Preserve parking after the rainy season.
<b>18-097</b>	<b>Discussion and Approval: Finance Advisory Committee Individual Request to be Appointed – Monique Herbst</b> <b>MOTION</b> by TL to approve the request from Guy Munday to appoint Monique Herbst to the Finance Advisory Committee. 2 <sup>nd</sup> by RP <b>Motion approved without objection 5-0.</b>
<b>18-098</b>	<b>Discussion and Approval: Food Service Advisory Committee Individual Request to be Appointed – Monique Herbst</b> <b>MOTION</b> by JS to approve the request from Guy Munday to appoint Monique Herbst to the Food Service Advisory Committee. 2 <sup>nd</sup> by TL <b>Motion approved without objection 5-0.</b>
<b>18-099</b>	<b>Discussion and Approval: Reserve CER for Gutters/Downspouts – OTCC</b> DS presented the CER for gutters/downspouts at the OTCC.

	<p><b>MOTION</b> by JS to approve Alternative One, Rainguard Seamless Gutter Systems, for \$5,840 plus a contingency of \$584 for a total NTE price of \$6,424 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by TL  <b>Motion approved without objection 5-0.</b></p>
<b>18-100</b>	<p><b>Discussion and Approval: Reserve CER for Gutters/Downspouts – Pool</b>  DS presented the CER for gutters/downspouts at the Pool.  <b>MOTION</b> by JS to approve Alternative One Rainguard Seamless Gutter for \$1,732 plus a contingency of \$173.20 for a total of \$1,905 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by GM  <b>Motion approved without objection 5-0.</b></p>
<b>18-101</b>	<p><b>Discussion and Approval: Reserve CER for Gutters/Downspouts – Golf Maintenance</b>  DS presented the CER for gutters/downspouts at the Golf Maintenance Building.  <b>MOTION</b> by JS to approve Alternative One Rainguard Seamless Gutter System for \$3,200 plus a contingency of \$320 for a total of \$3,520 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by  <b>Motion approved without objection 5-0.</b></p>
<b>18-102</b>	<p><b>Discussion and Approval: Reserve CER for Gutters/Downspouts – Mulligan Room</b>  DS presented the CER for gutters/downspouts at the Mulligan Room.  <b>MOTION</b> by TL to approve Alternative One Rainguard Seamless Gutter for \$2,415 plus a contingency of \$241.50 for a total NTE price of \$2,656.50 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by RP  <b>Motion approved without objection 5-0.</b></p>
<b>18-103</b>	<p><b>Discussion and Approval: Reserve CER for Spa Heater</b>  <b>MOTION</b> by TL to approve Alternative One, Pool Supply Unlimited, for \$1,849.33 plus a contingency of \$184.93 for a total NTE price of \$2,034.26 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by RP  <b>Motion approved without objection 5-0.</b></p>
<b>18-104</b>	<p><b>Discussion and Approval: Reserve CER for Hole #7 – Bridge Repair</b>  DS presented the current status of the cart path bridge on Hole #7.  <b>MOTION</b> by TL to approve Alternative One, Labor-Maintenance \$960, Material \$84, and Lumber \$4,500 for a total of \$5,460, plus a contingency of \$546, for a total NTE price of \$6,006 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by RP  <b>Motion approved without objection 5-0.</b></p>
<b>18-105</b>	<p><b>Discussion and Approval: Reserve CER for Chairs, Folding Metal – Whiting Center</b>  DS presented the current status of the Whiting Center folding chairs and tables.  <b>MOTION</b> by TL to approve Alternative Three, Folding Chairs &amp; Tables, for \$4,292 plus a contingency of \$429.20 for a total NTE price of \$4,725 to be funded from the Reserve Fund.  <b>2<sup>nd</sup></b> by RP  <b>Motion approved without objection 5-0.</b></p>

<b>18-106</b>	<b>Discussion: November 2017 Bear Tracks Board Article due on October 18, 2017</b> RP will be responsible for the next Board Message in the November 2017 Bear Tracks.
<b>18-107</b>	<b>Discussion: BVSA Board Tour, October 2, 2017, Lakes, Golf Course, Nature Path and Maintenance, Meet at the BVSA Office at 10:30 AM</b> The BOD agreed to meet on October 2, 2017.
<b>18-108</b>	<b>Discussion: Schedule Tour of the OTCC, Pools, Tennis and Pickleball Courts and Whiting Center in late September.</b> The BOD decided to do this tour on October 2, 2017 following the morning tour.

**G. SUMMARY OF TODAY’S FOLLOW UPS**

1. TL requested that CK ask the RAC to change the name of the Beaubien Field Ball Park from “Adams Ball Field” to “Grizzly Adams Ball Field” to be approved by the BOD on October 17, 2017.
2. Funding options (Reserve Funding or DFAC Funding) for the cattail removal to be pursued by CK and WS.
3. CK to request the use of blacktop from the BVCSD “leftovers from the road work” for the Kawaiisu Historical Preserve parking area.

**H. ANNOUNCE UPCOMING MEETINGS AND NOTICES**  
**MEETINGS**

- Special Monthly Board Meeting, Monday, September 25, 2017 at 1:00 PM, BVSA Conference Room
- BVCSD/BVSA Liaison Meeting, Thursday, September 28, 2017 at 11:00 AM, BVCSD
- Regular Monthly Board Meeting, Tuesday, October 17, 2017 at 6:00 PM, OTCC Reception Area (Closed Executive Session prior to the Open Meeting)

**NOTICES**

- Closed Executive Session Board Meeting on September 19, 2017 to begin at 2:00 PM (prior to the Open Session) where the Board of Directors will conduct Association business that falls within any one of the following categories:
  - Member Discipline – 3 items
  - ECC Matters – None
  - Litigation/Legal Matters – None
  - Contracts – 1 item
  - Delinquent Assessments – None
  - Personnel Matters – None
  - Compliance Officer Report – None

*Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership.*

**I. ADJOURN REGULAR MONTHLY MEETING @ 7:12 PM**

**BOARD APPROVAL:**

October 17, 2017

Date

*Kathleen Chattin*

Kathleen Chattin – Secretary  
Bear Valley Springs Association