



Bear Valley Springs Association Board of Directors

SPECIAL BOARD MEETING

Monday, July 24, 2017 at 1:00 PM

BVSA Conference Room

MINUTES

Open to All Members

A. ANNOUNCEMENTS:

1. **Call to Order and Pledge of Allegiance @ 1:02 PM** by President Larry Thompson
2. **Roll Call**
3. **Intent to Tape the Meeting**
4. **Board Comments/Announcements**

B. ADMINISTRATIVE & PROCEDURAL MATTERS / CORRESPONDENCE:

1. **Approval of Agenda:**

July 24, 2017 Special Board Meeting Agenda

MOTION by JS to approve the July 24, 2017 Special Board Meeting Agenda as presented.

2nd by RP

Motion approved without objection 5-0.

2. **Notice of Special Executive Session Board Meeting after the Open Session:**

Executive Session Board Meetings are confidential and therefore **CLOSED** to the membership. The BVSA Board of Directors will be holding a Special Executive Session Board Meeting immediately following open session conducting business that falls within the following categories:

- Member Items/ECC Matters – 6 items
- Litigation/Legal Matters – None
- Contracts – None
- Delinquent Assessments – 2 items
- Personnel Matters – 1 item
- Whistleblower – None

3. **Approval of Minutes:**

June 26, 2017 Special Board Meeting Minutes

MOTION by JS to approve the June 26, 2017 Special Board Meeting Minutes as presented.

2nd by RP

Motion approved without objection 5-0.

C. MEMBER COMMENTS - None

D. BOARD BUSINESS / ACTION ITEMS: 8 items

1.	<p>Discussion and Approval: Request from the ECC to appoint Sandra Diaz as an Associate/Non-Voting Member of the ECC</p> <p>MOTION by TL to appoint Sandra Diaz as an Associate/Non-Voting Member of the ECC.</p> <p>2nd by JS</p> <p>Motion approved without objection 5-0.</p>
2.	<p>Discussion and Approval: Reserve CER for OTCC Kitchen – Rational Combi Ovens with Cabinet.</p> <p>MOTION by TL to rescind Motion from May 16, 2017 Regular Open Meeting, Agenda Item #17-339, MOTION by JP to approve Alternative One, Webstaurant Store, for \$40,272.23 plus a 10% contingency of \$4,027.22 for a total NTE price of \$44,299.45 to be funded from the Reserve Funds.</p> <p>2nd by LT</p> <p>Motion approved without objection 5-0.</p>

	<p>MOTION by JS to approve Alternative One, LB Tray 2nd by RP Motion approved without objection 5-0.</p>
3.	<p>Discussion: 2017-2018 Board Goals TL stated that he had a few goals that he would like implemented:</p> <ol style="list-style-type: none"> 1. BVCSD Lease Amendment & Legal Opinion of BVCSD deletion of the lease and taking over the BVSA. 2. Industry Standard versus Administrative Percent in Comparison to Recreation Percent 3. Renew the GM Contract – include Telecommuting <p>Guy Munday requested a list of the Manager’s Goals and CK agreed that she would get that for the Board Directors. RP also requested that the GM Goals also be established at the same time. LT asked that the road from the turn-off of N. Lower Valley be widened. Add 2017-2018 Board Goals to the open agenda on August 21, 2017.</p>
4.	<p>Discussion: 2017-2018 Board Amenity Tours The Board Directors requested the EC, WC, and Range Tours first. CK stated that she would like to do all of the board amenity tours every year so that each amenity manager has an opportunity to meet with the board. LT requested that the Board Directors who are available tour the Range tomorrow, Tuesday, July 25. JS, CK and LT agreed to meet at 9:00 AM to leave for the Range. CK to coordinate and schedule Board Amenity Tours with the Managers on Thursday, August 10th, at the Campgrounds (Water Canyon and High Country, Kawaiisu, EC and Town Center) and Thursday, August 24th, at the Lakes, Golf Course and Maintenance. The Pools, OTCC, Tennis and Pickleball Courts and Whiting Center will be scheduled in September and the EC will be scheduled in October so that the new EC Manager can participate.</p>
5.	<p>Discussion: Bank Signature Cards for Board of Directors and Staff WS gave each of the board directors signature cards.</p>
6.	<p>Discussion: Range Re-Opening Update CK gave an overview of the status of the Range Re-Opening. LT gave a status of the Range from today, Monday, July 24, 2017. CK stated that the Range will not be open this weekend. Targets, water, camera and berms must all be in place before it can be re-opened.</p>
7.	<p>Discussion: Handicapped Parking at the OTCC Pool RP requested that KC draft a letter to the member who requested more handicapped parking at the OTCC Pool stating that the new board is preparing for a tour of the OTCC Pool, including the parking area, in September, and will address this issue then.</p>
8.	<p>Discussion: BVSA/BVCSD Town Hall Meeting Schedule Update for BVSA/BVCSD Liaison Meeting Discussion of the upcoming town hall meetings. KC to update the next Town Hall Meeting to September 12, 2017, changing it from the scheduled October meeting.</p>

E. FOLLOW UP ITEMS FROM TODAY’S MEETING:

1. CK was asked to give copies of the Manager’s Goals to the Board for review.
2. LT, CK and JS to tour the Range tomorrow, Tuesday, July 25, 2017.
3. CK to coordinate and schedule Board Amenity Tours with the Managers on Thursday, August 10th, at the Campgrounds (Water Canyon and High Country, Kawaiisu, EC and Town Center) and Thursday, August 24th, at the Lakes, Golf Course and Maintenance.
4. KC to re-schedule Peter Balian at 2:00 PM on Tuesday, August 15, 2017.
5. KC to draft a letter stating that the new board is preparing for a tour of the OTCC Pool Parking.
6. KC to update the next Town Hall Meeting to September 12, 2017, changing it from the scheduled October meeting.

F. ANNOUNCE UPCOMING MEETINGS:

BVCSD/BVSA Board Liaison Meeting, Thursday, ~~July 26~~, August 10, 2017 at 3:00 PM, BVCSD Office
Regular Meeting, Tuesday, August 15, 2017 at 6:00 PM, OTCC Reception Area
Special Meeting, Monday, August 21, 2017 at 1:00 PM, BVSA Conference Room

G. RECESS @ 2:25 PM

H. RECONVENE @ 2:49 PM

I. ADJOURN SPECIAL MEETING @ 3:08 PM

BOARD APPROVAL:

August 21, 2017

Date

Kathleen Chattin

Kathleen Chattin – Secretary
Bear Valley Springs Association